

**About A Precious Child:**

A Precious Child, Inc. is a 501(c)(3) nonprofit organization that provides children in need with opportunities and resources to empower them to achieve their full potential. A Precious Child envisions a future where every child grows up to be a secure, self-reliant, contributing member of their community.

**Internship Description:**

As a Resource Center Intern you will gain real world experience in a fast paced and rapidly growing organization. You will be a key member in our teams' mission to providing a dignified and respectful shopping experience for our clients and their children. During your time with A Precious Child you will work closely with our Resource Center Manager to understand the full scope of our mission statement, programming, and impact on the community.

**Responsibilities:**

- Deliver a fantastic customer service experience to our clients by making sure volunteers and staff are knowledgeable and driven by our mission to serve;
- Provide new ideas and solutions to the team to increase development of the program;
- Commit to learning the values and expectations of A Precious Child to enhance your experience and time within the organization;
- Actively participate in organizational events and resource fairs;
- Understand the flow of the program to ensure that client needs are being met, and troubleshooting problems as they arise;
- Working alongside the Resource Center Manager each day to set goals and expectations;

**Qualifications:**

- Able to work in a fun and fast paced environment;
- Strong interest in working in a retail setting;
- Able to provide a positive and welcoming customer experience that sticks with the client;
- Previous retail experience preferred but not required;
- Being able to learn and adapt to current organizational needs;
- Effective communication skills both written and spoken;
- Bilingual in Spanish is preferred but not required;

**Hours:** 8-15 hours per week.

**Compensation:** This is an unpaid internship.

**How to Apply:** Please email your resume and cover letter to [YvetteRedwood@apreciouschild.org](mailto:YvetteRedwood@apreciouschild.org), with the subject "Resource Center Internship".